

**Presbytery of Mackinac Coordinating Council  
Proposed Minutes for the August 13, 2019, Meeting  
First Presbyterian Church of Petoskey, Michigan**

1 The Coordinating Council of the Presbytery of Mackinac met Tuesday, August 13, 2019, at First Presbyterian Church, Petoskey, Michigan. Coordinating Council Chair, Ruling Elder Richard Wissell, called the meeting of the Coordinating Council of the Presbytery of Mackinac to order at 12:50 p.m. and began with a unison reading of *The Holy Manners* and *Prayer of the Coordinating Council of the Presbytery of Mackinac*, and a meditation from *Daily Guideposts*.

2 This Coordinating Council meeting followed an informal gathering between the Synod Administrative Committee for the Presbytery of Mackinac and the Coordinating Council to create a timeline for where we have been and where we are currently, to engage on the Coordinating Council's progress from the original Synod Administrative Commission, to listen where the Presbytery of Mackinac wants to go, and next steps. A working lunch was provided by the Synod Administrative Committee.

3 **THE ROLL**

3.1 The Council Chair ascertained that a quorum was present. Self introductions followed.

3.2 Coordinating Council Members present were the following:

3.2.1 Coordinating Council Chair, Ruling Elder Richard Wissell (Iron River);

3.2.2 Presbytery Vice Moderator, Ruling Elder William Clark (Elk Rapids);

3.2.3 Budget and Financial Services Chair, Rev. Dr. Anne Hebert (Beulah);

3.2.4 Ministry Chair, Ruling Elder Susanne Fantini (Petoskey);

3.2.5 Representation and Nominations Chair,

Rev. David Henderson, Honorably Retired (DeTour Village);

3.2.6 Worshiping Communities Chair,

Commissioned Lay Pastor Dawn Robbins, (Iron River);

3.2.7 Presbyterian Women Communicator,

Ruling Elder Florence Morrison, ex officio (Traverse City);

3.2.8 Presbytery Point Camp and Conference Center Board President,

Ruling Elder Andrea Sarto, ex officio (Mackinaw City);

3.2.9 Commissioner to Synod Assembly,

Rev. Dr. Lois Aroian, Honorably Retired (East Jordan);

3.2.10 Administrative and Financial Assistant,

Ms. Raeann Dunlop, ex officio (Petoskey);

- 3.2.11 Treasurer, Ruling Elder John Fought (Petoskey);
- 3.2.12 Stated Clerk, Ruling Elder Kay Morrill (Rogers City).
- 3.3 On motion duly made and seconded, Coordinating Council **VOTED** to excuse the following:
  - 3.3.1 Presbytery Moderator, Rev. Dr. William C. Myers (Traverse City);
  - 3.3.2 Personnel Chair, Rev. Ryan Donahoe (Petoskey);
  - 3.3.3 Education and Leadership Development Chair,  
Rev. Dr. Kenneth P. Murphy (Harbor Springs);
  - 3.3.4 Mission Committee Chair,  
Rev. Sandra Murray, Honorably Retired (Traverse City);
  - 3.3.5 Commissioner to Synod Assembly, Ruling Elder Michael Stoll (Hessel).
  - 3.3.6 Also present was the Rev. Robert Faulman, Honorably Retired. On motion duly made and seconded, Coordinating Council **VOTED** to give him voice but not vote.
  - 3.3.7 There were no Corresponding Members present.
- 3.4 On motion duly made and seconded, Coordinating Council **VOTED** to approve the docket as amended.

#### 4 **APPROVAL OF MINUTES**

On motion duly made and seconded, Coordinating Council **VOTED** to approve the minutes of the June 18, 2019, meeting of the Coordinating Council as the official record of Presbytery.

#### 5 **STATED CLERK**

Stated Clerk, Ruling Elder Kay Morrill, reported.

- 5.1 The Stated Clerk is in the process of reviewing the Annual Session Record Review and preparing a report.
- 5.2 The Stated Clerk will be attending the Mid Council Leaders Gathering followed by the annual meetings of the Association of Stated Clerks and the Association of Mid Council Leaders in Baltimore, Maryland. The Gathering will be co-sponsored by the Office of the General Assembly and the Board of Pensions of the Presbyterian Church (U.S.A.) and is designed specifically for presbytery and synod executives and stated clerks. The meetings will be held in Baltimore Maryland, site of the 224<sup>th</sup> General Assembly (2020).
- 5.3 At the request of the Session of Northern Lakes Community Church of Traverse City, the Stated Clerk will be meeting with the church for polity training.
- 5.4 Motion was duly made and seconded for the Coordinating Council to

inform the Synod that the Coordinating Council would like to have the Synod Administrative Committee continue to assist the Coordinating Council in addressing the Directives and Recommendations in the Report adopted by the Synod Assembly on August 2, 2018. Following discussion Coordinating Council **VOTED** to approve the motion.

## 6 **TREASURER**

- 6.1 Presbytery Treasurer, Ruling Elder John Fought, reported verbally.
- 6.2 Financial Reports were submitted. APPENDIX A

## 7 **OFFICE REPORT**

- Office Manager Raeann Dunlop reported verbally.
- 7.1 Information regarding lodging for the September Presbytery meeting has been sent out.
- 7.2 The Mission Remittance Form and Advance Expense Request Form are now fillable forms that can be found on the Presbytery website.

## 8 **VITAL CONGREGATIONS INITIATIVE**

- 8.1 Commissioned Lay Pastor Dawn Robbins reported that she and Rev. Robert Faulman (HR) attended the training in Baltimore and were Commissioned Certified Facilitators for Vital Congregations. Rev. David Henderson (HR) will be a Facilitator as well.
- 8.2 Rev. Robert Faulman introduced Vital Congregations Initiative, presented an overview, and distributed information to the Coordinating Council.  
APPENDIX B
- 8.3 The Facilitators made the following recommendations:
  - 8.3.1 Presbytery Commitment
  - 8.3.2 Presbytery-wide Catalyst—someone other than a facilitator
  - 8.3.3 Budget
- 8.4 The Treasurer reported that money has been budgeted for Vital Congregations Initiative.
- 8.5 CLP Dawn Robbins noted that Vital Congregations Initiative is under the umbrella of Worshiping Communities.
- 8.6 Coordinating Council thanked Rev. Robert Faulman (HR) for his work and his report.

## 9 **COMMITTEE ON BUDGET AND FINANCIAL SERVICES**

- 9.1 Committee Chair, Rev. Dr. Anne Hebert, presented the Preliminary Budget for 2020. She advised that there could be two changes to the

Preliminary Budget before it reaches Presbytery for approval: both Presbytery Point Camp and Conference Center and Campus Ministry are requesting more money for their 2020 budgets. She has referred these requests to their respective committees for approval. On motion duly made and seconded, Coordinating Council **VOTED** to recommend the Preliminary Budget for 2020 to the Presbytery for approval.

#### APPENDIX C

- 9.2 On recommendation of the Committee on Budget and Financial Services, Coordinating Council **VOTED** to recommend to Presbytery approval of the 2018 Financial Review completed by Schulz, Oswald, Miller & Edwards, Certified Public Accountants, completed for the fiscal year ending December 31, 2018. APPENDIX D

#### 10 **COMMITTEE ON EDUCATION AND LEADERSHIP DEVELOPMENT**

No report.

#### 11 **COMMITTEE ON PERSONNEL**

No report.

#### 12 **COMMITTEE ON REPRESENTATION AND NOMINATIONS**

- 12.1 Committee Chair, Rev. David Henderson, Honorably Retired, reported that he has visited with several members who have consented to fill positions if elected by the Presbytery. Rev. Dr. Anne Hebert has consented to become the next Vice Moderator, if elected in September.
- 12.2 He further reported he and the Office Manager have been contacting committee members to continue for another term.
- 12.3 The Stated Clerk requested the list of nominees well in advance of the September Presbytery meeting in order to verify eligibility.
- 12.4 Coordinating Council Chair, Ruling Elder Richard Wissell, advised that it is the responsibility of the Coordinating Council to recommend to Presbytery two people for the Committee on Representation and Nominations. Coordinating Council Chair reported that Rev. David Henderson has consented to serve a second three-year term and shall serve only one more year as the Chair of this Committee. There will be one vacancy on this committee until the Presbytery elects one more person to the Committee on Representation and Nominations.

- 13     **PRESBYTERY POINT CAMP AND CONFERENCE CENTER**  
Board President Ruling Elder Andrea Sarto, reported a successful camping season. Camp Manager Jenna Thompson will be giving a report at the Presbytery meeting.
- 14     **COMMITTEE ON MINISTRY**  
Committee Chair, Ruling Elder Susanne Fantini, reported to the Coordinating Council that the Committee will be recommending to Presbytery a minimum pastor salary of \$46,827 for full-time, installed pastors for 2020, a 2.8% raise from 2019 (\$45,412).
- 15     **COMMITTEE ON WORSHIPING COMMUNITIES**  
No report.
- 16     **COMMITTEE ON MISSION**  
No report.
- 17     **PRESBYTERIAN WOMEN**  
Presbyterian Women Communicator, Ruling Elder Florence Morrison, reported the possibility of a Spring Gathering at First Presbyterian Church of Elk Rapids.
- 18     **PRESBYTERY COMMISSIONERS TO SYNOD ASSEMBLY**  
Minister Commissioner, Rev. Lois Aroian (HR), and Elder Commissioner Michael Stoll submitted a written report from Synod Assembly held on August 2, 2019, at First Presbyterian Church of Maumee, Ohio. The next Synod Assembly will be held at Christ Presbyterian Church of Toledo, Ohio, on November 1-2, 2019.   APPENDIX E
- 19     **ANNOUNCEMENT**  
Coordinating Council Chair, Ruling Elder Richard Wissell, reminded all Presbyters to send all docket requests to Presbytery Moderator, Rev. Dr. William C. Myers, as soon as possible.
- 20     **JOYS AND CONCERNS** were shared.
- 21     **ADJOURNMENT AND CLOSING PRAYER**  
There being no other business to come before the Coordinating Council at

this time, the meeting was adjourned at 3:05 p.m. with prayer by Vice Moderator, Ruling Elder William Clark. The next meeting of the Coordinating Council of the Presbytery of Mackinac will be a Tuesday in January 2020, at 10:00 a.m. at First Presbyterian Church, 501 East Mitchell Street, Petoskey, Michigan, exact date to be determined.

Kay Morrill  
Stated Clerk

**APPENDICES**

- APPENDIX A** July 2019 YTD Financial Statements
- APPENDIX B** Vital Congregation Initiative Overview
- APPENDIX C** Preliminary Budget for 2020
- APPENDIX D** Financial Review for fiscal year ending December 31, 2018
- APPENDIX E** Report of Presbytery Commissioners to Synod Assembly

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